

Treasurer's Report October 12, 2015

Membership is at 158

- CO: 156
- Associate: 2

Payment

- Check: 98 - \$6930
- Auto: (59/ \$166.27) (60/\$170.50)

Currently our membership is 158. We have 156 CO members and 2 associate members. We received \$6750 in dues by check from 98 members and we are currently receiving \$166.27 per pay period from auto deduction from 59 members. This should go up to \$170.50 from 60 members in the next pay period.

We received our new debit card which contains a chip from Verve. I will get the card activated this week and any automatic payments such as the Microsoft fee of \$6 will need to have the current card information updated to ensure uninterrupted service. Currently we have 3 debit cards, one is the old one without a chip, another is a new card with a chip, and the third is a new card with a chip and also the treasurer's name on it. This should be the correct one as last time I was at Verve, I inquired about getting the card with my name on it so we wouldn't have an issue using the card. Some places will not honor the card without an individual's name on it. I will go to a Verve location and verify to make sure this is the correct card.

As of 10/11/2015, we currently have \$45,693.58 in our business checking account. In our business savings account we currently have \$5,617.76.

Our dues to NASCOE for the first quarter was paid October 9, 2015 in the amount of \$6,265.00.

Deb Ellingson has been gracious enough to work through all the expenses relating to the National Convention and has taken care of it all. She had me transfer the remaining monies from our Business Second Account, which was the account being used for the National Conventions expenses, to our primary checking account. An amount of \$308.69 was transferred on September 8, 2015. She did state there is a charge from Potawatomi Hotel & Casino for \$119 that is in dispute. She paid for it with her own personal card when Potawatomi refused the WASCOE debit card. However, the WASCOE card was charged as well. The last note I see on this is that Potawatomi is looking into this.

Deb Ellingson and I went to Verve to get me associated with the account back in August. During our conversation with bank officials, we determined that we should discuss at the October meeting who should have access to the account. Currently Mary Behm, Deb Ellingson, and I are on the account. We need to remove Deb and Mary from the account. I personally think that our President, Jake Bourget should be associated with the account as well as myself. This way should something unfortunate happen, there is still someone who has access to the account. We need to document who should have access and who needs to be removed.

Treasurer's Report – November 7, 2015

Business Checking Account (160)

VERVE Business Account balance - \$23,743.54

Amount of outstanding expenses - \$947.34

Ending balance in Verve account - **\$22,796.20**

I started by trying to just go through and account for the transactions, but I was getting nowhere with that process. I ended up starting over with my spreadsheet register and took the statements from March 2015 through October 2015 and recreated the register from scratch. This allowed me to account for every transaction that went through our business checking account. When I finished with the audit, our balance was \$22,796.20.

After finishing the audit, there were only four bigger mistakes with the register. One was a transfer of \$650.35 from the Business Second account (060) to the main checking account to cover check #1298. This transfer never actually occurred. Second, there were deposits of \$115 and \$505 in April which were never recorded in the checkbook. Last, check # 1316 written for \$40 to Miller Brewing Company for a deposit for the brewery tour was returned in August. The amount was entered into the register, but incorrectly at \$45. It should have been \$40.

When I was satisfied that I had the register correct, I went online and our balance was \$23,743.54. I subtracted the outstanding deposits and came up with \$22,796.20. I was ecstatic that the balances matched.

Outstanding payments:

- Check #1361 – Tara Ziegler - \$50 (CRP Training Events)
- Check #1365 – Jennifer Dutton - \$45 (Refund of Brewery Tour at Convention)
- Check #1366 – Abby Bussan - \$352.34 (Youth Expenses at Convention)
- Check #1367 – Jake Bourget - \$500.00 (Raffle Incentive)

Business Savings Account (050)

VERVE Savings Account balance - **\$6,671.41**

The Business Savings Account is where our scholarship money is held.

Chris Richardson, scholarship committee, informed me that the 2015 \$750 scholarship winner was eligible to be paid the \$750. We also transferred \$1,798.19 from the business checking account into the savings account because of WASCOE's share of the scholarship money from the National Convention.

Account Transactions:

- Transferred \$750 to checking account to cover check # 1364 – Justin Peper
- Transferred \$1,798.19 from checking account – WASCOE share of convention money

Treasurer's Report – December 12, 2015

Business Checking Account (160)

VERVE Business Account balance - \$23,869.99

Amount of outstanding expenses - \$550.00

Ending balance in Verve account - **\$23,319.99**

Deposits:

- 11/2/2015 – Extra donations from CRP social - \$51.00
- 11/2/2015 – Dillard's donation for CRP gathering - \$150.00
- 11/2/2015 – Tom Oasen donating prize back to WASCOE - \$50.00
- 11/10/2015 – ACH/Dues Deposits - \$173.00
- 11/24/2015 – ACH/Dues Deposits - \$174.74
- 12/8/2015 – ACH/Dues Deposits - \$182.05

Payments/Deductions:

- 11/5/2015 – Microsoft Web Hosting Service - \$6.00
- 12/7/2015 – Microsoft Web Hosting Service - \$6.00

There are two outstanding checks yet. I will contact those individuals to find out why they haven't cashed the checks yet. I would like to get those taken care of promptly.

Business Savings Account (050)

VERVE Savings Account balance - **\$6,671.94**

The Business Savings Account is where our scholarship money is held.

Account Transactions:

- 11/30/2015 – Share Dividend Deposit - \$0.53

Treasurer's Report – January 7, 2016

Business Checking Account (160)

VERVE Business Account balance - \$26,216.55

Amount of outstanding expenses - \$13,827.19

Ending balance in Verve account - **\$12,389.36**

Deposits:

- 12/22/2015 – ACH/Dues Deposits - \$179.55
- 1/5/2016 – ACH/Dues Deposits - \$173.01
- 1/7/2016 – Transfer from Savings (050) to cover scholarship winners - \$2,500.00

Payments/Deductions:

- 12/31/2015 – # 1368 – NASCOE – 2nd Quarter Dues - \$935.00
- 1/5/2016 - #1369 – Monica Yates-Olsen – Reimbursement for Convention - \$309.35
- 1/5/2016 - #1370 – Teresa Zimmer – Reimbursement for Convention - \$503.95
- 1/5/2016 - #1371 – Jon Williams – Reimbursement for Convention - \$503.95
- 1/5/2016 - #1372 – Kathy Watson-Janssen – Reimbursement for Convention - \$232.30
- 1/5/2016 - #1373 – Neil Watson – Reimbursement for Convention - \$131.75
- 1/5/2016 - #1374 – Laura Vosberg – Reimbursement for Convention - \$271.10
- 1/5/2016 - #1375 – Nancy Swenty – Reimbursement for Convention - \$46.75
- 1/5/2016 - #1376 – Brittany Siehr – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1377 – Deb Schut – Reimbursement for Convention - \$519.27
- 1/5/2016 - #1378 – Angela Schmucki – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1379 – Judy Schambow – Reimbursement for Convention - \$271.10
- 1/5/2016 - #1380 – Marlene Rygh – Reimbursement for Convention - \$232.29
- 1/5/2016 - #1381 – Lisa Backus – Reimbursement for Convention - \$271.10
- 1/5/2016 - #1382 – Jake Bourget – Reimbursement for Convention - \$580.45
- 1/5/2016 - #1383 – Cindy Breene – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1384 – Michelle Daus – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1385 – Lori Edquist – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1386 – Sara Eggert – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1387 – Tammy Eibey – Reimbursement for Convention - \$271.10
- 1/5/2016 - #1388 – Deb Ellingson – Reimbursement for Convention - \$342.43
- 1/5/2016 - #1389 – Jodie Groeschel – Reimbursement for Convention - \$297.50
- 1/5/2016 - #1390 – Suzie Grant – Reimbursement for Convention - \$170.00
- 1/5/2016 - #1391 – Jeanette Held – Reimbursement for Convention - \$299.95
- 1/5/2016 - #1392 – Kim Iczkowski – Reimbursement for Convention - \$592.88
- 1/5/2016 - #1393 – Marsha Kellesvig – Reimbursement for Convention - \$684.85
- 1/5/2016 - #1394 – Terri Klein – Reimbursement for Convention - \$212.88
- 1/5/2016 - #1395 – Kathy Lewison – Reimbursement for Convention - \$559.20
- 1/5/2016 - #1396 – Laurie Makos – Reimbursement for Convention - \$503.95
- 1/5/2016 - #1397 – Amy Moldenhauer – Reimbursement for Convention - \$212.88

Treasurer's Report – January 7, 2016

- 1/5/2016 - #1398 – Kelly Mack – Reimbursement for Convention - \$271.10
- 1/5/2016 - #1399 – Kathy Morton – Reimbursement for Convention - \$406.30
- 1/5/2016 - #1400 – Tom Oasen – Reimbursement for Convention - \$866.82
- 1/5/2016 - #1401 – Richard Johnson – Reimbursement for Convention - \$38.25
- 1/5/2016 - #1402 – Janet Lee – Reimbursement for Convention - \$351.85
- 1/5/2016 - #1403 – Becky Hardyman – Reimbursement for Convention - \$115.86
- 1/7/2016 - #1404 – Deb Esselman – Reimbursement for Convention - \$38.25
- 1/7/2016 - #1405 – Pamela Denzine – Reimbursement for Convention - \$53.28
- 1/7/2016 - #1406 – Zakary Hackl – 2015 Scholarship Winner - \$1,000.00
- 1/7/2016 - #1407 – Nicole Preder – 2015 Scholarship Winner - \$1,500.00

Tara Ziegler donated her \$50 check from the CRP Training session back to WASCOE. The check was never cashed. \$50 added back into our account.

Business Savings Account (050)

VERVE Savings Account balance - **\$4,172.49**

The Business Savings Account is where our scholarship money is held.

Account Transactions:

- 12/31/2015 – Share Dividend Deposit - \$0.55
- 1/7/2016 – Transfer to Savings (050) to cover scholarship winners - \$2,500.00

*All three of the 2015 WASCOE Scholarship winners have met the requirements and all have been paid.

Treasurer's Report – February 21, 2016

Business Checking Account (160)

VERVE Business Account balance - \$12,917.46

Amount of outstanding expenses - \$38.25

Ending balance in Verve account - **\$12,879.21**

Deposits:

- 1/20/2016 – ACH/Dues Deposits - \$173.01
- 2/22/2016 – ACH/Dues Deposits - \$175.51
- 2/17/2016 – ACH/Dues Deposits - \$177.51

Payments/Deductions:

- 1/8/2016 – #1408 – Infinite - Conference Call Service- \$28.18
- 2/5/2016- Microsoft – Web Hosting Service - \$6.00

There is one outstanding check from the National Convention reimbursements we sent out.

Business Savings Account (050)

VERVE Savings Account balance - **\$4,172.87**

The Business Savings Account is where our scholarship money is held.

Account Transactions:

- 1/31/2016 – Deposit - Share Dividend Deposit - \$0.38

Treasurer's Report – March 15, 2016

Business Checking Account (160)

VERVE Business Account balance - \$13,100.70

Amount of outstanding expenses - \$538.25

Ending balance in Verve account - **\$12,562.45**

Deposits:

- 3/1/2016 – ACH/Dues Deposits (PP 3) - \$179.74
- 3/15/2016 – ACH/Dues Deposits (PP 4) - \$179.74

Payments/Deductions:

- 2/23/2016 – #1409 – Jon Williams – Raffle License Fee - \$25.00
- 2/23/2016 – #1410 – Castle Rock Graphics – 250 Cash Raffle Tickets - \$60.00
- 2/24/2016 – #1411 – Evie Moore – Reimbursement for postage - \$21.00
- 3/5/2016 – #1412 – Infinite – Conference Call Service Invoice - \$64.24
- 3/8/2016 – Microsoft – Web Hosting Service Fee - \$6.00
- 3/9/2016 – #1413 – IASCOE – National Conv. Raffle Tickets - \$500.00

Business Savings Account (050)

VERVE Savings Account balance - **\$4,173.18**

The Business Savings Account is where our scholarship money is held.

Account Transactions:

- 2/29/2016 – Deposit - Share Dividend Deposit - \$0.31

Treasurer's Report – April 6, 2016

Business Checking Account (160)

Online balance in Verve account - \$13,339.44

Amount of outstanding expenses - \$1,408.25

Verve Business Account balance - **\$11,931.19**

Deposits:

- 3/21/2016 – Convention Registration \$30 x 3 - \$90.00
- 3/29/2016 – ACH/Dues Deposits (PP 5) - \$179.74

Payments/Deductions:

- 3/16/2016 – #1414 – Teresa Zimmer – Sunshine Committee Memorial - \$25.00
- 3/16/2016 – #1415 – Jason Sturm – Sunshine Committee Memorial - \$50.00
- 3/29/2016 – #1416 – Susan Blachowiak – Sunshine Committee Memorial - \$25.00
- 4/5/2016 – Microsoft – Web Hosting Service Fee - \$6.00
- 4/5/2016 – #1417 – NASCOE – 3rd Quarter Dues to Shelly - \$795.00

Business Savings Account (050)

VERVE Savings Account balance - **\$4,173.52**

The Business Savings Account is where our scholarship money is held.

Account Transactions:

- 3/31/2016 – Deposit - Share Dividend Deposit - \$0.34

Treasurer's Report – 2016 WASCOE Convention

Business Checking Account (160)

\$12,389.36 – Balance after convention expenses paid

\$2,116.81 – Expenses since the convention

\$1,882.99 – Income since the convention

Verve Business Account balance - \$12,155.54

Business Savings Account (050)

Our scholarship funds are kept in the savings account

VERVE Savings Account balance - \$4,173.52

2015 brought about a change in our treasurer from Deb to myself. This has been a challenging task jumping in and learning on the fly. However, it has also been a rewarding experience being able to contribute to the association that represents the employees of the FSA County Offices.

The task of preparing for the convention by bringing in revenue, securing a location, and booking activities and events was put together over the previous two years by dedicated members. The National Convention brought in revenue of \$114,865.65 through registration fees, raffles, and donations from various businesses. The expenses for the convention amounted to \$105,996.26. WASCOE also decided to use the remaining balance from the convention to reimburse the members for their expenses registration fees and hotel who assisted in helping with the convention. The amount reimbursed was \$10,392.19. Thank you to all of you who helped make the convention a great success.

The majority of our income at the moment is our bi-weekly deposits of dues for members that elected to have their dues taken out of their paychecks. With the National Convention past us, we do not have many expenses. Our monthly web hosting service fee, an occasional invoice for our teleconferencing service, or a memorial from our Sunshine Committee make up the majority of our expenses.

As an officer of your association, it is important to me to be able to identify areas within our association that we can address and improve upon to benefit our membership. Increasing membership is one area on which we need to focus. One aspect we can improve upon is communication and providing clear and concise information regarding WASCOE and its benefits and available programs. I will be submitting ideas for the officers and directors to consider implementing to continue providing benefits and valuable information to our membership.

Sincerely,

Jon Beam
WASCOE Treasurer

Treasurer's Report – May 1, 2016

Business Checking Account (160)

Deposits - \$7,984.00

Expenditures - \$2,480.73

Net balance - **\$5,503.27**

Deposits:

- 3/21/2016 – Convention Registration Fees - \$90.00
- 4/18/2016 – Convention Registration Fees - \$550.00
- 4/22/2016 – Hospitality Room Refreshment Donation - \$20.00
- 4/22/2016 – John Baird Donation to WASCOE - \$250.00
- 5/2/2016 – Raffle Ticket Sales Proceeds - \$3,900.00
- 5/2/2016 – White Ticket Raffle Auction - \$434.00
- 5/2/2016 – Dillard's Donation - \$500.00
- 5/2/2016 – Scholarship Auction Proceeds - \$2,110.00
- 5/2/2016 – Day of Convention Registration Fees - \$130.00

Payments/Deductions:

- 2/23/2016 – #1409 – Jon Williams – Raffle License Reimbursement - \$25.00
- 2/23/2016 - #1410 – Castle Rock Graphix LLC – 250 Cash Raffle Tickets - \$60.00
- 4/19/2016 – #1419 – Teresa Zimmer – Distinguished Service Awards plaques - \$103.39
- 4/22/2016 - #1420 – Judy Schambow – Nice Job Award - \$25.00
- 4/22/2016 - #1421 – David Heideman – Winnebago Co. 100% Membership Award - \$100.00
- 4/22/2016 - #1422 – Kelly Mack - \$250 Third Prize Raffle Drawing - \$250.00
- 4/22/2016 - #1423 – John Baird - \$1000 First Prize Raffle Drawing - \$750.00
- 4/23/2016 - #1427 – Tom Oasen – Hospitality Room Refreshments - \$143.95
- 5/2/2016 - #1429 – Jon Williams – Hospitality Room Reimbursement – \$223.39
- 5/2/2016 - #1430 – Tyrone Larson - \$50 Fifth Prize Raffle Drawing - \$50.00
- 5/2/2016 - #1431 – Debbie Staley - \$50 Fifth Prize Raffle Drawing - \$50.00
- 5/2/2016 - #1432 – Tammy Morrison - \$50 Fifth Prize Raffle Drawing - \$50.00
- 5/2/2016 - #1433 – Tony Augustine - \$100 Fourth Prize Raffle Drawing - \$100.00
- 5/2/2016 - #1434 – Jon Beam - \$500 Second Prize Raffle Drawing - \$500.00
- 5/2/2016 - #1435 – NASCOE Store – Two \$25 Gift Cert. for DSA Winners - \$50.00

Treasurer's Report – May 9, 2016

Business Checking Account (160)

Online balance in Verve account - \$14,341.93

Amount of outstanding expenses - \$3,028.21

Verve Business Account balance - **\$11,313.72**

Deposits:

- 4/26/2016 – ACH/Dues Deposits (PP 7) - \$184.36
- 4/26/2016 – Convention Registration - \$846.98
- 5/9/2016 – Transfer from Savings – Scholarship Raffle Prizes - \$1,750.00

Payments/Deductions:

- 5/2/2016 – Microsoft – Web Hosting Service - \$6.00
- 4/19/2016 – #1419 – Teresa Zimmer – Distinguished Service Awards plaques - \$103.39
- 5/9/2016 - #1435 – Chula Vista – Convention Invoice - \$1,524.82

Business Savings Account (050)

VERVE Savings Account balance - **\$9,247.85**

The Business Savings Account is where our scholarship money is held.

Account Transactions:

- 4/30/2016 – Deposit - Share Dividend Deposit - \$0.33
- 5/9/2016 – Transfer to Checking – Scholarship Raffle Awards - \$1,750.00